**UNIVERSITY OF OKLAHOMA**

### **HIPAA Privacy Policies**

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| **Subject:** Introduction | **Page:** 1 of 1 |
| **Policy #:** Privacy-00 | **Approved:** October 8, 2002 |
| **Effective Date:** April 1, 2003 | **Last Revised:** 2/1/16; 5/5/16 |

## **I. POLICY\***

It shall be the policy of the University1 to protect and safeguard the Protected Health Information created, acquired, and maintained by its Health Care Components in accordance with the Privacy Regulations promulgated pursuant to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), as amended, and applicable laws.

The Policies are intended to provide guidance to University Personnel in regard to the protection of the privacy rights of patients by (a) establishing rules related to the Use and Disclosure of Protected Health Information; (b) affording patients access and information regarding the Disclosure of their Protected Health Information; and (c) implementingprocedures intended to assist patients and University Personnel with regard to HIPAA.

Policies governing the University’s Health Plans are maintained on the Office for Human Resources and the HIPAA web pages.

These Policies supercede and replace any existing conflicting policies and procedures of any University Health Care Component relating to the Use and Disclosure and protection of Protected Health Information. Health Care Components may maintain additional policies and procedures relating to the Use and Disclosure and protection of Protected Health Information only to the extent that they do not conflict with these Policies. Health Care Components may add to or supplement the Policies or the related forms, but they may not delete or revise any without first consulting the University Privacy Official.

**These Policies apply to all forms of Protected Health Information (oral, written, or electronic).**

**These Policies apply to the Protected Health Information of both living and deceased patients.**

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1 The University is a Hybrid Entity with designated Health Care Components. See, Privacy-01,Definitions.